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**Massachusetts Assistance for Student  
Success Program**

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**XXII. High Demand Scholarship Program**

## **BOARD OF HIGHER EDUCATION**

### **MASSACHUSETTS HIGH DEMAND SCHOLARSHIP PROGRAM**

#### **PURPOSE**

The Massachusetts High Demand Scholarship Program was created by the Massachusetts Legislature to support economic development in the Commonwealth by providing financial assistance to residents who are pursuing programs of study that will help address the Commonwealth's workforce needs. The program will provide scholarships to students to encourage enrollment and completion of training and degree programs identified by the Massachusetts Executive Office of Labor and Workforce Development's annual reports on labor market conditions.

#### **ELIGIBLE INSTITUTION**

An institution within the system of public institutions of higher education as identified in Section 5 of Chapter 15A of the Massachusetts General Laws.

#### **ELIGIBLE PROGRAM**

Any state-supported undergraduate degree or certificate program offered by an eligible institution, and identified by the Executive Office of Labor and Workforce Development as a high-demand occupation.

#### **STUDENT ELIGIBILITY REQUIREMENTS**

An undergraduate student who has been admitted to an eligible institution and meets the following requirements:

- a) is a permanent legal resident of Massachusetts for at least one year prior to the start of the academic year;
- b) is a United States citizen or a non-citizen eligible under Federal Title IV regulations;
- c) has declared a major or is currently pursuing a program of study offered and verifiable by the institution that is also designated as a high-demand profession by the Massachusetts Executive Office of Labor and Workforce Development;
- d) annually files the Free Application for Federal Student Aid (FAFSA);
- e) has completed the High Demand Scholarship application and signed the program terms and conditions;
- f) maintains a minimum GPA of 3.0 annually and demonstrates Satisfactory Academic Progress in accordance with institutional standards;

- g) is not in default with applicable law regarding any Federal or State student education loans for attendance at any institution or owes a refund for any previous financial aid received;

### **AWARD VALUE**

The following are maximum award values; final award values will be based on the Award Procedure, below. Awards for eligible applicants under this program may be used to support tuition, fees and related educational costs, and shall be based on the type of institution and the student's enrollment status as follows:

#### Community College Students

\$4,000 per year or \$2,000 per semester - Full-time enrollment (12 credits or more)  
\$2,000 per year or \$1,000 per semester - Part-time enrollment (6-11 credits)

#### State University Students

\$5,500 per year or \$2,750 per semester - Full-time enrollment (12 credits or more)  
\$2,750 per year or \$1,375 per semester - Part-time enrollment (6-11 credits)

#### University of Massachusetts Students

\$6,500 per year or \$3,250 per semester - Full-time enrollment (12 credits or more)  
\$3,250 per year or \$1,625 per semester - Part-time enrollment (6-11 credits)

Awards are limited to a maximum of four years (eight semesters) for full-time enrollment at a four-year institution, and two years (four semesters) for full-time enrollment at a community college.

Part-time students who enroll in consecutive semesters may receive scholarship assistance for a maximum total of eight semesters at a community college; or up to a maximum of twelve semesters if enrolled in consecutive semesters at a four-year college or university.

Students may receive an additional payment up to \$1,000 for summer study at a four-year institution, or \$500 at a community college, if funds are available after all academic year awards are disbursed. Summer awards are limited to a maximum of three terms (one per academic year) for any student attending a four-year or two-year college or university.

The academic year and/or semester awards for this program may be reduced by the Department of Higher Education in accordance with the award procedure, below, and/or if the annual appropriation is not sufficient to meet the maximum scholarship award for the eligible pool of applicants.

The Department of Higher Education will annually review the tuition and fee charges at Massachusetts public colleges and universities and adjust the program award values, as it deems necessary.

### **AWARD PROCEDURE**

Scholarships under this program shall be awarded only to applicants who meet all program eligibility criteria, and may be prioritized based on one or more of the following:

- Awarded only to students who complete the High Demand Scholarship application and FAFSA by the published priority deadline
- Awarded in proportion to the labor and workforce demand for each discipline/profession, based on data provided by the Executive Office of Labor and Workforce Development, as determined by the Department of Higher Education
- Awarded based on demonstrated student potential for excellence in the discipline/profession including high academic achievement
- Awarded on the basis of demonstrated financial need, based on reported Expected Family Contribution (EFC), to promote access to scholarship funds by diverse populations within academic levels (year of study such as freshman, sophomore, junior, senior), as determined by the Department of Higher Education

Institutions are required to adjust a student's financial aid package, if the sum total of all financial aid, including the High Demand Scholarship, results in an "over award", as defined under Title IV regulations governing federal aid, and related state financial aid policies.

The Board of Higher Education will annually review this scholarship program and, based upon its findings, may revise award procedures accordingly.

### **INSTITUTIONAL DISBURSEMENT OF SCHOLARSHIPS**

Each participating institution must certify that the recipient is eligible in accordance with guidelines established for the High Demand Scholarship program and verify that the student is pursuing a program of study in a designated and approved high demand profession.

Academic year awards will be disbursed in equal payments for the fall and spring semesters. Institutions are required to comply with the Office of Student Financial Assistance's refund policy for any scholarship recipient who is no longer eligible for funds, or who is no longer enrolled.

In addition to completing the verification of enrollment status (credits and GPA) for students each semester, institutions are also responsible for providing the Department of Higher Education and the Office of Student Financial Assistance with related data for scholarship recipients, as requested and required under the annual Institutional Participation Agreement for Massachusetts State Financial Aid.

## **PARTICIPATION AGREEMENTS**

All institutions receiving funds under the Massachusetts High Demand Scholarship Program for eligible recipients must have an active Massachusetts State Financial Aid Participation Agreement on file with the Office of Student Financial Assistance.

## **AUDIT REQUIREMENTS**

- a) It shall be the responsibility of each college and university to maintain documentation of a recipient student's eligibility for the Massachusetts High Demand Scholarship Program.
- b) The Commissioner shall require each campus to furnish annually to the Board of Higher Education a report detailing specific information regarding recipients of the Massachusetts High Demand Scholarship. The Office of Student Financial Assistance will coordinate specification and procedures for this report.
- c) All financial books, records and documents pertaining to this program shall at all times be open to inspection, review, and audit by the Commissioner, the State Auditor or their authorized representatives who shall have access to the premises wherever such books, records, and documents are located. The institution shall retain such financial books, records, and documents for seven years. An institution may retain such records for a period of five years if approval is received from the Records Conservation Board in accordance with General Laws, Chapter 30, Section 42.